

TUESDAY, SEPTEMBER 5, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, September 5, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, county Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

The White House Office of Intergovernmental Affairs invited all Ohio county commissioners, executives, and council members for tour and conference on Tuesday, August 29, 2017, at the White House, which the Pickaway County Commissioners attended; therefore, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from August 22, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 6, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$159,209.43 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Waiver Approved:**

Dustin Hube, Fiscal Specialist, presented a Waiver for the commissioners' approval. Following their review, Commissioner Henson offered the motion, seconded by Commissioner Wippel to waive the waiting period to issue payment to Grant Clifton in the amount of \$500 from line item #101.1117.5401 for inspection of recycling bin drop-off sites.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Report Provided By Dave Conrad:**

The following is a summary of the report provided by Dave Conrad, EMA Director:

- Mr. Conrad is working on the county's Local Emergency Planning Committee (LEPC) Annual Report for submission to the Ohio EMA office.

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- The monthly countywide emergency outdoor emergency siren testing will take place tomorrow at 1:00 p.m.

In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Administrative Assistant:

- The Health Department's mosquito grant was approved by the Ohio EPA, and the Tire Collection event has been scheduled for Saturday, November 4th, at the County Highway Garage from 8:00 a.m. to 12:00 noon. The Health Department will be facilitating the tire collection event as November 4th, is also the scheduled day for RPHF Districtwide Hazardous Household Material Collection Day that will be held from 8:00 a.m. to 12:00 noon, at Adena Schools in Frankfort.

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- Open enrollment for 2018 healthcare benefits will take place from October 23rd, through November 3rd. Enrollment is not mandatory unless an employee has changes from their 2017 plan. Mrs. Dengler is looking into scheduling meetings for representatives from the Franklin County Health Benefits Consortium to review some changes with county employees related to prescriptions.
- Recently there were 8 Workers' Compensation medical only claims filed by employees of the PCSO for exposure to TB by an inmate. The employees have had blood drawn for testing. So far this year, a total of 28 Workers' Compensation cases have been filed.
- Four job applications were received for the Deputy Dog Warden position and interview will be scheduled this week. A total of 22 job applications have been received for the Fiscal Specialist/Administrative position in the commissioners' office that have been narrowed down to 9 for interviews that will also be held this week.
- Minor changes to job descriptions to the County Administrator, Deputy County Administrator, and the County EMA Director positions were distributed for the commissioners to review prior to their approval.
- So far, 22 elected officials/department heads or their designees who handle departmental personnel matters have signed up for the CORSA yearly personnel training scheduled to be held on October 11th, at 9:00 a.m., in the commissioners' office. A total of 20 attendees are required to participate in the training for the county to receive the associated liability insurance discount.

In the Matter of
Miscellaneous Discussions:

Commissioner Stewart noted that he received an email from Heather Foll, of the PCBDD, requesting use of the gymnasium in the county building on South Pickaway Street for Special Olympics practices and events. It was determined that Mr. Lutz and Mrs. Dengler will work out the details in allowing access to the building.

The recent article in the Circleville Herald related to the train engine located at the Pickaway County Fairgrounds was mentioned that will be removed prior to the fairgrounds revitalization project scheduled to begin immediately following the 2018 Pickaway County Fair. A number of parties have shown interest in the engine and the decision is entirely up to the Pickaway County Fair Board.

In the Matter of
Amended Certificates Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

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Resolution No.: PC-090517-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$15,000 for the Auto License & Gas Tax Fund #201; and an AMENDED CERTIFICATE in the amount of \$705 for the Board of Elections-State Fees Fund #120; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriates the following sums for expenditure for period ending December 31, 2017:

Auto License & Gas Tax Fund #201
\$15,000

Board of Elections-State Fees Fund #120
\$705

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson to approve the following requests for the APPROPRIATION OF FUNDS:

705 to 120.1141.5901 – Board of Elections-State Fees
500 to 101.1105.5703 - Contingencies

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the TRANSFER & RE-APPROPRIATION OF FUNDS:

500 from 101.1105.5703 – Contingencies
To
101.1210.5410 – Common Pleas-Witness

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution Adopted Requesting County Auditor to
Place DS Drainage Construction Loan Assessments on
Benefiting Landowners Tax Duplicates:**

The commissioners reviewed the 2017 construction loan special assessments to be placed on benefiting landowners tax duplicates for the second year of a five-year construction loan related to the DS Drainage Improvement Project.

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At the conclusion of the review, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-090517-2

BE IT RESOLVED, that the Board of County Commissioners, Pickaway County, Ohio, does hereby certify to the Pickaway County Auditor, Melissa Betz, that on the 5th day of September, 2017, there is a list of the landowners are to be assessed 2017 special assessments on their tax duplicates for the **DS Drainage Improvement Construction Loan**; and,

BE IT FURTHER RESOLVED, that the Board of County Commissioners, Pickaway County, Ohio, request the Pickaway County Auditor, Melissa Betz, to place the assessments on the benefiting landowner's respective tax duplicates to be collected in the same manner as all other assessments.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Adopted Requesting
County Auditor to Place Delinquent
Sewer Payments on Tax Duplicates:

Upon the commissioners' review of the list of people, provided by the Pickaway County Sanitary Engineer, that are delinquent at least 60 days on their sewerage payments, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-090517-3

BE IT RESOLVED, that the Board of Commissioners, Pickaway County Ohio, does hereby certify to the Pickaway County Auditor, Melissa Betz, that as of the 5th day of September 2017, there is a list of people that are delinquent at least 60 days on their sewage payments; and

BE IT FURTHER RESOLVED, that the Board of Commissioners requests Auditor Melissa Betz to place the assessments on the respective tax duplicates to be collected in the same manner as all other assessments.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Make No Request for a Hearing Related to
Application for New Liquor License for
Mams Rusted Skillet, LLC, Located in Saltcreek Township:

The commissioners reviewed the application for a new liquor license received from the Ohio Division of Liquor Control for Mams Rusted Skillet, LLC, located in Saltcreek Township.

Following the review, Commissioner Wippel offered the motion, seconded by Commissioner Henson to make no request for a hearing related to the following:

New Liquor Permit #5476755:

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Mams Rusted Skillet, LLC
15842 SR 56
Saltcreek Township
Laurelville, Ohio 43135

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Contract to Purchase Real Estate from
Elsiean Larue, Trustee, Signed for Appurtenant Rights on
Lockbourne Eastern Road, Walnut Township:

The Pickaway County Engineer's office provided a Contract to Purchase Real Estate, consisting of 0.45 acres of real estate, from Elsiean Larue, Trustee, in the amount of \$2,362.50 for appurtenant rights on Lockbourne Eastern Road, Walnut Twp. The purchase will be made from Pickaway County Engineer's funds.

Following the review, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to sign the contract on behalf the Pickaway County Engineer's office. The purchase will be made from County Engineer funds.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Change Order #1 Approved Related to
Contract D/Motor Paving, in Reference to the
2017 County & Township Road Resurfacing Program:

The Pickaway County Engineer's office submitted Change Order #1 for Contract D (Township Motor Pave) in reference to the 2017 County & Township Road Resurfacing program. The change order is for the negative amount of -\$5,943.18 for non-performance of work specified in the Change Order, decreasing the original contract with The Shelly Company from \$145,585.55 to \$139,642.37.

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve and sign the Change Order.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Satisfaction of Mortgage Signed to Cancel
County's Lien on Property Sold by Rose Gilmer,
CHIP Rehabilitation Grant Assistance Recipient:

The commissioners' clerk informed them that a check in the amount of \$2,107.50 was received to pay-off the county's lien placed on the property owned by Rose Gilmer located at 27508 Kime Holderman Rd. In 2002, Ms. Gilmer received \$14,050 in CHIP home rehabilitation assistance grant funds that automatically declined over a 10-year period with the exception of 15% was set aside and not payable unless the property was vacated, title transferred, or sold. Ms. Gilmer recently sold the property and the \$2,107.50 received will be paid into the Housing Revolving Loan Fund/Program Income that is used to further assist

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low-to-moderate income (LMI) homeowners to rehabilitate their properties, bringing them up to residential standards.

Commissioner Stewart offered the motion, seconded by Commissioner Henson, authorizing the signing of Satisfaction of Mortgage, which will be provided to the County Recorder's Office for filing and cancellation of the lien.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Patricia Webb, Clerk

In the Matter of
Travel Authorization Signed for JFS Employees:

The commissioners signed the Travel Authorization for out-of-county travel for numerous JFS employees attend various training sessions and perform multiple home visits throughout the month of September, at the total probable cost of \$2,081.92.

In the Matter of
Meeting Regarding Tax Incentive Review Council's
Recommendation on the Continuance, Modification, or
Cancellation of Various Existing Tax Incentive Agreements:

Terry Frazier, Pickaway County Development & Planning Director, and Enterprise Zone Manger and Housing Officer, met with the commissioners related to the recommendations of the Pickaway County Tax Incentive Council (TIRC) to evaluate the performance of the existing tax incentive agreements in Enterprise Zones (EZ), Community Reinvestment Areas (CRA), and Tax Increment Financing Agreements (TIF). Mr. Frazier said that reports were sent to all tax incentive recipients to complete and return related to their number of employees, payroll, and other information. On August 14, 2017, the TIRC, chaired by the County Auditor, reviewed all of the reports on an individual basis, which were summarized by Mr. Frazier and reviewed with the commissioners and answering their questions.

The first reviewed were the two separate EZ Agreements (in EZ #153 – Circleville City, Circleville & Pickaway Townships) with E.G. Industries (formerly known as Florida Production Engineering or FPE) for two separate add-ons to the building. The first of the two is a 2006 EZ agreement for a 60% / 10-year incentive to build 40,000 sq. ft. of manufacturing and warehouse storage. The applicant was to create 15 new full-time equivalent employees (FTEs) and 18 new part-time employees PTEs), and to retain 206 FTE positions. This agreement expires at the end of 2017. The 2012 EZ Agreement is a 60% / 10-year incentive to construct a 41,000 sq. ft. building addition and other real property improvements totaling \$2.1 million. E.G. Industries is to retain 239 of their then-282 FTE's. Employment in 12/31/2016 is 258 FTEs, meeting their 239 FTE retention requirement. By fulling the 2013 agreement terms, E.G. Industries also complies with the terms of the 2006 EZ.

For the Sofidel America EZ Agreement, upon the completion of the first phase in 2018, the company is to create 290 FTEs with a payroll of \$12,820,000 over a 36-month period. The real property investment subject to the 15-year / 100% incentive is \$265,740,000.

Aleris Rolled Products (in EZ #271 – Harrison Township including the Villages of Ashville and South Bloomfield) received a 60% / 10-year EZ incentive for a 78,185 sq. ft. pre-engineered building addition with an estimated cost of \$5,473,000. Aleris agreed to create 68 FTEs and retain 15 existing positions. In their 2016 report, Aleris indicates that the 15 positions were retained and 95 FTEs were created for 173 FTE positions on 12/31/16. Upon application in 2001 for the EZ incentive Aleris reported 117 employees at the Ashville site.

For EZ #361 in Darby Township, there are currently no active agreements.

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For Northern Industrial Community Reinvestment Area Agreement (CRA) with Columbus Regional Airport Authority (CRAA) - (CRA #129-33978-01), Agreement 07-001 with the CRAA and their assignees are to create 250 FTEs and \$100,000,000 real property investment by 2027 within a 610-acre CRA area. Mr. Frazier stated that as of now, nearly 60% of the building investment goal has been met with 138 FTEs as of 12/31/2016. There are four businesses reporting at this time, being Exeter 9301 Intermodal, Griffin Capital, BASF, and Innopak/Mars.

For the Northern Industrial Community Reinvestment Area Agreement with the CRAA and Duke Realty Capitol Square (DRCS) (CRA #129-33978-01) Agreement #15-101 is to create 82 FTEs, \$330,000,000 in investment and \$1,600,000 in payroll by 2030 for development located at the 200-acre former golf course site on Airbase Road. No projects are reported for agreement 15-101.

For the NorthPoint Community Reinvestment Area, SR 752 south of Airbase Road, Agreement #16-000 is to create 100 FTEs, 100,000,000 in investment and \$3,500,000 payroll by 2030. No projects were reported for the agreement in 2016; however, construction of the first building is currently under construction.

For the CRAA TIF, the agreement is with the Teays Valley School District and since 2007, \$57,874.67 has been deposited into the fund.

For the Pickaway County Redevelopment TIF (Walmart), a cumulative \$3,353,568.80 was reported to have been deposited into the fund, with a cumulative expenditure total of \$4,166,856.88. When the question was raised as to the expenditure total being higher than the deposited total, Mr. Frazier indicated that Melissa Betz, County Auditor, can be consulted. The agreement is slated to expire on 12/31/17, and if no new projects are planned for the area, Mr. Frazier said that Mrs. Betz indicated that the TIF agreement should not be extended. Mr. Frazier noted there is a plat for two new lots between Walmart and KFC where there will be a Panda Express with an outside patio area, and a jewelry store; however, he does not know if there are any associated public improvements with that.

At the conclusion of the review it was reported that the TIRC voted for the continuance of all existing tax incentive agreements; however, before the commissioners move forward with their approval, it was determined that a meeting will be scheduled with Melissa Betz to discuss the Walmart TIF with a breakdown of all of the improvement projects and cumulative deposits and expenditure numbers.

Related to other topics, Mr. Frazier reported that Franklin Christman, Village of Ashville Administrator, has requested a Community Economic Development Area (CEDA) partnership meeting. In discussing the request, an evening meeting date of October 3rd was tentatively determined at a location to be determined.

Mr. Frazier also shared an email he received from a resident on McKinley Road (a county road) regarding complaints about trucks that travel the road to get to Adkins Road (a township road) and the dairy farm on Five Points Pike (a county road).

In the Matter of
Meeting with Robert List, Resident,
Regarding a Logjam in Walnut Creek Pike Closed Bridge on Little Walnut Road:

Robert List, landowner, met with the commissioners to discuss the disposition of logjam in Walnut Creek associated with a bridge on Little Walnut Road, in Walnut Township, that has been closed since December 2012, and restricts the creek during high flow, causing flooding of agricultural areas upstream, increased velocity and erosion downstream. Chris Mullin, County Engineer, was also in attendance.

Mr. Mullins stated that he and Mr. List have had previous discussions regarding the issue and he recently informed Mr. List that an application submitted to the Ohio EMA Hazard Mitigation Division for federal funding for the removal of the bridge to alleviate flooding and other current issues around the area was not funded; however, Mr. Mullins stated that he still plans to remove the bridge and he is finalizing a permit application to the US Army Corps of Engineers, which is required to be obtained prior to its removal. The timing of receiving permits from the US Army Corps of Engineers was discussed, and Mr. Mullins stated that it can vary, and sometimes permits have been received in as early as 60 days, and some have taken much longer, but the best case scenario to begin the bridge removal project would be November or

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December of this year. He explained that after the permit is received, he plans to remove the bridge and two piers located in Walnut Creek and he will reach as much of the logjam within the right-of-way that he can at that time and ultimately armor the banks; however, Mr. Mullins stated the US Army Corps of Engineers stated that the logjam that remains will be the responsibility of the adjacent private property owners. Possible cooperation from landowners upstream to the logjam was also mentioned.

After discussing the matter further, it was determined that Mr. Mullins will remain in touch with Mr. List and keep updated on progress of the matter. Mr. Mullins also happened to note another grant application he submitted to the Ohio EMA for another project in Walnut Township, which is under initial consideration, related to the destabilization of embankment along the Walnut Creek corridor that created a slip approximately 50' in length that has developed into a 150' slip immediately adjacent to Walnut Creek Pike that could eventually cause a total loss of the road.

Mr. Mullins then spoke briefly with the commissioners regarding phone calls he has received regarding "no through trucks" signs that the Village of New Holland officials put up on sections of county roads outside of the village corporation limits, which the village does not have the authority to do. Mr. Mullins stated that he met the village officials about the signs and the officials said they are trying to protect Oak Street in the village where a section of road has deteriorated, and said it will cost \$600,000 to rebuild the section of road, and the village does not have the funds. Mr. Mullins said he is "crunching some cost numbers," as he believes the cost should not be that high. Once he has his project estimate, Mr. Mullins said he plans to meet with village officials again with an estimate, request that signs that were put up in county road right-of-ways be removed, and speak with them about grant funding sources and low-interest loan opportunities for low-to-moderate income populated areas. It was noted that the village has an 85% LMI population.

After further discussion, Mr. Mullins stated that he will keep the commissioners informed of the matter. He was also provided with a copy of the email that Mr. Frazier and the commissioners discussed earlier in the day from the resident on McKinley Road regarding trucks that travel the road from the new dairy farm on Five Points Pike.

In the Matter of
Meeting Regarding Aflac Group Platform Products:

Rich Elsea, of Hummel & Plum Insurance Agency, met with the commissioners along with Theresa Many, Aflac Associate, who has been the insurance agency's Aflac representative for the past 10 years. Ms. Many, who resides in Circleville, has been an Aflac associate for 16 years.

Mr. Elsea stated that he and Ms. Many have spoken with the county administrator in reference to gaining permission from the commissioners to speak with county employees about two Aflac group platform products its offers at a reduced group platform rate and can be paid by employees through payroll deductions, which are pre-taxed, and payouts to the insured are not taxed. The products are not for the purpose of medical expense reimbursements, but instead a supplemental payout that can used by the insured for whatever they choose such as mortgage payments, car payments, groceries, or whatever is needed. The two group platform products offered in addition to "Accident" that pays out for injuries on or off the job, are "Cancer Care" and "Critical Care" that pays out for illnesses such as cancer, heart attacks, strokes, etc., and examples of how these products work were provided. It was explained that employees can choose their benefit amount and family members benefit as well. She said that Scioto County, Jackson County, Meigs County, Fairfield County, and others have participated in the group platform products for a number of years. Ms. Many explained that she takes care of all of the administrative work for the insured, and nothing is required to be done by the county's Human Resources Director, or the county auditor when there is a product payout. She also stated that Pickaway County was approved by Aflac to offer a guarantee issue amount of up to \$30,000, which she stated is unusual as normally the guarantee issue amount approved to be offered is \$10,000 or \$20,000. When the question was raised, it was explained that the group platform products, reduced rate, and \$30,000 guarantee issue amount is not provided to employees if they were to seek the policies on their own; however, any employee who participates in the group platform products and leaves their position with the county, they can keep the products by paying for the cost directly to Aflac.

Commissioner Wippel inquired if Mr. Elsea and Ms. Many had spoken with the county auditor as typically, at least a 10% employee participation is required for a payroll deduction to be set up. Mr. Elsea stated that he and Ms. Many are aware of the 10% participation rate requirement; however, they have not yet

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spoken with the county auditor as they wanted to speak with the commissioners first. He said that and Ms. Many would speak with employees in the various departments during scheduled meetings that they would set up.

Following the discussion, the commissioners thanked Mr. Elsea and Ms. Many for the information and stated that they would consider the matter. They also informed Mr. Elsea and Ms. Many that elected officials/department heads have the authority to say yeah or nay about them speaking with their respective employees regarding the Aflac products.

At the conclusion of the meeting, Mr. Elsea and Ms. Many thanked the commissioners for their time.

In the Matter of
Meeting Regarding Pickaway Arts & Life Center Proposal:

Kristen May, along with a number of supporters of the Pickaway Arts & Life Center proposal, met with the commissioners to answer any questions the commissioners might have after touring the industrial arts wing of the former Everts Middle School and the Mill Street gymnasium, both owned by the City of Circleville, as a proposed site for the center. Previously, Mrs. May and others met with the commissioners about the county taking ownership of the building by transfer from the city as it was stated by city officials that it . Those in attendance for the meeting were Sue Lumley, Circleville Downtown Business Association; Tahrea Maynard, Roundtown Players; J.P. Pennell, ArtsaRound; Pete Hartinger, County Park District Commissioner; Jamie Mosley, ArtsaRound; Tim Wilson, Pickaway County Visitor's Bureau; Dorothy Cooper, ArtsaRound; Dan Fouts, interested citizen; and Frank D'Aiello, General Contractor.

Commissioner Stewart informed the group that the buildings were in better condition than what was anticipated and students were using the facilities only a few years ago. The buildings need a little cleaning and the installation of HVAC. A preview of a letter from the commissioners that will be sent to Circleville City Council members and Mayor McIlroy was discussed with the group that essentially stated it was always been the commissioners' understanding, based on public comments and new articles, that the City acquired Everts for the purpose of making the facility a community center, and the City applied for and received a significant State grant (\$400,000 with City matching funds) from the State of Ohio for the purpose of moving forward with the cultural art center project proposed by ArtsaRound. The county already maintains a significant number of building, including Memorial Hall, which itself serves as a form of a community center for dance and theater programs. The county is also in the midst of implementing the Revitalization plan for the Pickaway County Fairgrounds, which will involve the construction of seven new buildings in its first phase, and the county is not interested in taking ownership of the Everts buildings. However, the letter went on to state that the county believes in the cultural arts project enough that the commissioners are willing to partner with the City financially to help it become a reality. The facilities can be used nearly as-is with some cleaning and painting without needing to first invest hundreds of thousands of dollar based largely on the belief that "if you build it, they will come." It was recommended to get in there and start using the facilities, and not wait until \$600,000 is put into the buildings.

Specifically, the commissioners are willing to commit \$50,000 each year over four years (for a total of \$200,000) to help offset the City's costs to establish the Pickaway Arts & Life Center. It is the commissioners' belief that this would cover all or most of the costs of installing HVAC for the facility. It is the commissioners' thought to "get in there and start using it. The appropriation would also come with obligations on ArtsaRound in that the facility would need to be open and providing programming for the county's appropriations to be made, and if the City wishes to move forward with ArtsaRound in establishing a cultural arts center, a confirmation from the City will be necessary no later than December 1, 2017, so the appropriation can be included in the county's 2018 capital budget.

Mrs. May thanked the commissioners for their proposed financial support as did other attendees of the meeting after stating their belief in the importance of the cultural arts center for the residents and entire community.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator:

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- Jim Dean, Clerk of Courts, provided the following year-to-date comparison figures of the number of foreclosures filed: 2017 – 90; 2016 – 99; 2015 – 91; 2014 – 119.
- Mr. Lutz and Terry Frazier, Development & Planning Director, will be attending MORPC’s Southwest Regional collaboration meeting scheduled to be held on Tuesday, September 19th, from 9:00 a.m. to 10:30 p.m., at the Prairie Township Community Center in Galloway.
- A minor modification to the Policy & Procedure Manual is being considered related to 2 minimum hours of guaranteed overtime being included for the 800 MHz Coordinator if called out after hours.

In the Matter of
Minor Changes to the Job Descriptions for the
County Administrator; Deputy County Administrator; and County
Emergency Management Agency Director Approved:

After reviewing the minor changes made to the job descriptions for the County Administrator, Deputy County Administrator, and Emergency Management Agency Director positions, Commissioner Henson offered the motion, seconded by Commissioner Wippel, for their approval.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly Dog Warden report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending September 2, 2017.

A total of \$645 was reported being collected as follows: \$240 in adoptions; \$180 in dog licenses; \$30 in dog license late penalties; \$40 in owner turn-ins; \$115 in private donations; \$40 in transfer out-rescue.

Three (3) dogs were processed in; six (6) dogs were adopted.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
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Attest: Patricia Webb, Clerk